

Santal Bidroha Sardha Satabarshiki Mahavidyalaya

ESTD-2005

Government Aided, NAAC Accredited College

Affiliated to Vidyasagar University & Recognized by UGC (under 2(f) & 12(B))

P.O: Goaltore, Dist: Paschim Medinipur, PIN-721128

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Academic Audit Report

Santal Bidroha Sardha Satabarsiki Mahavidyalaya

Goaltore-721128



Academic Session: 2023-2024

Academic Audit Report

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Santal Bidroha Sardha Satabarsiki Mahavidyalaya

Goaltore - 721128

Date of Visit by the Auditors: 30/07/2024-01/08/2024

1. Schedule for Academic Audit:

Day 1 – 30/07/2024

Time	Schedule	Venue
10:30 AM	Introductory Meeting	Principal's Office
11:00 AM	Meeting with all HODs	Principal's Office
11:30 AM-2.00 PM	Departmental Visit	
11.30 AM	Anthropology	Ground Floor, B-Block (Room No.B-006)
11.40 AM	Botany	1 st Floor, B-Block (Room No. B-104)
12.00 PM	Chemistry	Ground Floor, A-Block (Room No.A-007)
12.20 PM	Computer and Application	Ground Floor, A-Block (Room No.A-003)
12.30 PM	Mathematics	Ground Floor, A-Block (Room No.A-010)
12.45PM	Nutrition	1 st Floor, A-Block (Room No.B-114)
1.00 PM	Physics	Ground Floor, A-Block (Room No.A-105)
1.15 PM	Physiology	1 st Floor, B-Block (Room No.B-110)
1.30 PM	Geography	Ground Floor, B-Block (Room No.B-002)
1.45 PM	Zoology	1 st Floor, B-Block (Room No.A-102)
2:00 PM	Lunch Break	
2.30 PM	Meeting with B.Sc. Honours Students	Smart Class Room (1 st Floor B-Block)
3.00 PM	Meeting with the Faculty members of Science Depts.	Smart Class Room (1 st Floor B-Block)

Day 2 – 31/07/2024

Time	Schedule	Venue
10.30 AM	Visit IQAC Office and Administrative Office	
11: 30 AM-2.00 PM	Departmental Visit	
11.30 AM	Bengali 1 st Floor, A-Block (Room No- A110)	11.30 AM Physical Education Ground Floor, B-Block (Room No.Bo12)
12.00 PM	English 1 st Floor, A-Block (Room No- A109)	12.00 PM Political Science 1 st Floor, A-Block (Room No.A113)
12.30 PM	Education 1 st Floor, B-Block (Room No- B108)	12.30 PM Sanskrit 1 st Floor, A-Block (Room No.A106)
1.00 PM	History 1 st Floor, A-Block (Room No.A117)	1.00 PM Santali 1 st Floor, A-Block (Room No.A105)
1.30 PM	Philosophy 1 st Floor, A-Block (Room No.A116)	
2:00 PM	Lunch Break	
2.30 PM	Meeting with B.A. Honours Students	Smart Class Room (1 st Floor B-Block)

3.00 PM	Meeting with the Faculty members of Humanities Depts.	Smart Class Room (1 st Floor B-Block)
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Day 3–01/08/2024

Time	Schedule	Venue
10.30 AM	Library Visit	BLOCK-C
11:30 AM	Visit to ICT/smart classrooms, Gymnasium	Smart Class Room (1 st Floor B-Block)
12:00 PM	Meeting with different Academic and administrative Committee members & NSS Programme Officer	Smart Class Room (1 st Floor B-Block)
1.00 PM	Meeting Among the Audit Committee members	Smart Class Room (1 st Floor B-Block)
1.30 PM	Meeting with the Principal, IQAC Co-ordinator, Teacher representatives of the Governing Body	Smart Class Room (1 st Floor B-Block)

2. Audit Committee Members:

- (i) **Dr. Debnarayan Roy**
- (ii) **Dr. Rupa Dasgupta**

3. Objective of the Audit:

Eminence and excellence of an institute can't be achieved over night. For the growth of an institution internally and externally, regular monitoring and evaluation is required for each department and units to assess the strengths and weaknesses of the whole college. To fulfil the wish to create a prosperous environment for the institution a strict and continuous internal Audit of Academic and Administrative process is adopted by the committee members and the assessment of the audit will be placed to Principal of the College and Internal Quality Assurance Cell (IQAC) to take the steps toward the improvement of the college. The main objectives of this audit are:

- To identify the bottlenecks in the existing mechanisms of the system.
- To suggest the methods for improvement and for overcoming the weaknesses.
- To identify the opportunities for academic reforms through the optimum utilization of resources.
- To suggest the methods for improvement of quality keeping in mind criteria and reports by NAAC and other bodies.

4. Methodology of the Audit:

Purpose of Audit	<ul style="list-style-type: none"> ▶ To promote self reflection among all Departments/Students' activity of the college. ▶ To promote self improvement measures among all Departments / Students' activity. ▶ To conduct quality checks on different activities undertaken in all Departments/ Students' activity to meet expected outcomes.
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	<ul style="list-style-type: none"> ▶ To promote adoption of best practices among the Teachers and Students.
Nature of Academic Audit	<ul style="list-style-type: none"> ▶ The Departments of our college are expected to have developed a strong outcome based approach in teaching-learning. ▶ The IQAC team will assess the activities involved in developing learning outcomes, design and development activities in curriculum, teaching-learning process, student learning assessment process and student engagement programs. ▶ The team will also assess the quality and quantity of research outcomes during last three years. The audit team will also assess the quality of resources and general ambience from perspective of meeting the learning outcome. ▶ The team will assess the process of conduct, document archival and promotion of student support activities and services.
Audit Process	<ul style="list-style-type: none"> ▶ Each Department will prepare a Self Appraisal and Academic Reports. The same has to be submitted to IQAC. ▶ The Audit team will visit and conduct onsite evaluation through checking of documents and interaction with students and teachers. ▶ The audit report will be prepared citing commendation, affirmation and recommendation for each Department. ▶ The report will be shared by all and be uploaded in the college website.

5. Current Profile of the College:

5.1 Faculty Strength:

• Full-time Teachers:

No of sanctioned positions	No of filled positions	Vacant Positions	Positions filled during the current year	No. of faculty with Ph.D.
28	28	00	06	15

• Other Teachers:

SACT	28
Physical Instructors	00

5.2 Student Strength:

Name of the Departments	Session	No. of Teachers		Total No. of Honours Students	Seat capacity per year
		Full-time	SACT		
Anthropology	2023-2024	-	1(Guest)	-	-
Bengali	2023-2024	3	3	185	103
Botany	2023-2024	1	-	-	-
Chemistry	2023-2024	1	2	03	12
Computer Science	2023-2024	-	1(Guest)	-	-
Education	2023-2024	-	2	96	60
English	2023-2024	3	2	99	87
Geography	2023-2024	3	1	46	43
History	2023-2024	2	3	65	49

Mathematics	2023-2024	2	1	21	32
Nutrition	2023-2024	2	2	44	30
Philosophy	2023-2024	1	1+2(Guest)	49	61
Physics	2023-2024	1	-	01	10
Physical Education	2023-2024	-	2(Guest)	-	-
Physiology	2023-2024	1	1	-	-
Political Science	2023-2024	2	2	07	47
Sanskrit	2023-2024	2	2	66	77
Santali	2023-2024	1	2	117	61
Zoology	2023-2024	1	4	62	47

5.3 Infrastructure facilities:

Sl. No.	Facilities	Quantity/ Descriptions	
1	Classrooms	22	
2	Seminar Hall	1	
3	Digital Generator 63 KVA	1	
4	Air Conditioner	12	
5	Intercom Telephone	1 (Set, 20 Units)	
6	Xerox Machine	3	
7	Matrix Safe 2414 KL Black	1	
8	Air Conditioner	12	
9	Generator 5 HP	1	
10	ICT Classrooms	10	
11	Projector	21	
12	Laboratories	10	
13	Computer Lab	1	
14	Laptop	20	
15	Computers	70	
16	Laser Jet Printers	12	
17	Copier with Scanner	7	
18	LCD TV (32')	1	
19	LCD TV (42')	2	
20	LCD TV (56')	3	
21	CC TV	43	
22	Sound System	2	
23	Water Purifier and Water Dispenser	4	
24	Aqua Guard and Green Pure Chill 120 pic	8	
25	Water Cooler	4	
26	Refrigerator	4	
27	Auditorium	1	
28	Gymnasium	1	
29	Library Details	Books in stock	11721
		Books added this year	283
		ILMS Software	SOUL (Partially, Version 2.0)
		CD & Videos	33
		Journals (free subscription)	e-Journals through N-List
		Journals subscribed	1
		Average Books issued/member	44

1. Audit report and recommendations by the Audit Committee:

6.1 Anthropology

- The department should take initiative to increase student admission.
- Student progress in higher education should improve.
- The assigned project works by the department are good.

6.2 Bengali:

- The student centric teaching methods undertaken by the department is excellent.
- A special lecture has been arranged by the department.
- The department has arranged an educational field trip for students.
- The teachers have been engaged in research activities.
- The department should motivate the student to pursue higher education.
- The assigned project works by the department are good.

6.3 Botany

- The student centric teaching methods undertaken by the department is excellent.
- The department has arranged an educational field trip for students.
- The department should motivate the student to pursue higher education.
- The assigned project works by the department are good.
- Research publication by the faculty members is good.

6.4 Chemistry:

- The department should take initiative to increase student admission.
- The assigned project works by the department are good.
- Student progress in higher education should improve.
- The laboratories facilities of the department are good. The laboratories are well maintained by the teachers.

6.5 Computer Science:

- The department should take initiative to increase student admission.
- Student progress in higher education should improve.
- The assigned project works by the department are good.

6.4 Education:

- Student teacher ratio should be increase.
- The student progression to higher education is good.
- The department should arrange some educational tour/student seminars for students.
- The student centric teaching methods undertaken by the department is good.

6.5 English:

- The student admission per year to the department is excellent.
- The department should arrange more student centric programmes like student seminar, wall magazine, quiz etc.
- The department should motivate the student to pursue higher education.
- The assigned project works by the department are good.

6.6 Geography:

- The department should take initiative to increase student admission.
- Student to teacher ratio is good.
- The department has arranged a field survey for students.
- The student progression to the higher education should be increased.

6.7 History:

- The student admission per year to the department is good.
- The student centric teaching methods undertaken by the department is excellent.
- The student progression to higher education should increase.
- The teachers should motivate the students to pursue higher educations.
- The department has arranged students seminars.

6.8 Mathematics:

- The department should take initiative to increase student admission.
- The student to teacher ratio is good.
- The department must take initiative to arrange some skill enhancement programmes for the students.
- The department should motivate the students to pursue higher education.

6.9 Nutrition:

- The department should take initiative to increase student for higher education.
- The student centric teaching methods undertaken by the department is good.
- Department has arranged Food Festival which was quite satisfactory.
- The student to teacher ratio is good.

7.0 Philosophy:

- The department should take initiative to increase student admission.
- The faculty members should involve in research activities.
- The department should motivate the students to pursue higher education.
- The department has arranged students seminars.

7.1 Physics:

- The Department has received an UGC DAE CSR Project.
- The Department has been running DST Inspire Project in Physics (Govt. of India).
- The student centric teaching methods undertaken by the department is excellent.
- The department has arranged students' seminars.
- Research publication by the faculty members is good.

7.2 Physical Education:

- The student enrolment number is good.
- The department offered various project works for the students like yoga and fitness, sports activities.
- The faculty members should involve in research activities.
- The department should motivate the students to pursue higher education.

7.4 Physiology:

- A teacher of the Department has been guiding Research Scholars for Ph.D. Degree under Vidyasagar University.
- The assigned project works by the department are good.
- Research publication by the faculty members is good.
- The department should motivate the students to pursue higher education.
- The department should adopt more student centric methods.

7.3 Political Science:

- The student to teacher ratio is good.
- The faculty members should involve in research activities.
- The department should take initiative to arrange some skill enhancement programmes, educational visits for the students.
- The department should take initiative to increase student admission

7.4 Sanskrit:

- The department has organized student seminars and observed World Sanskrit Day.
- The Department has organized a State Level Seminar.
- The department also arranged few skills development programmes for the students.
- The student progression to higher education is good.
- The student centric teaching methods undertaken by the department is excellent.

7.5 Santali

- The student to teacher ratio is good.
- The department should take initiative to arrange some skill enhancement programmes, educational visits for the students.
- The assigned project works by the department are good.
- The department should motivate the students to pursue higher education.
- The student admission per year to the department is excellent.

7.6 Zoology

- The student to teacher ratio is good.
- The department has organized field trip
- The department should take initiative to arrange some skill enhancement programmes
- The department should motivate the students to pursue higher education.

8. Overall Performance:

Excellent	Very good	Good	To be improved
	√		

9. Strengths and Opportunities of the Improvement:

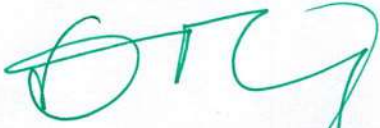

- Most of the departments took steps to organize some student centric programmes to encourage them to come to the college on regular basis. Very few number of seminars and student extension activities are arranged by many departments.
- The students are under regular internal assessment and progress of the students is discussed with the parents.
- The teaching according to academic schedule is good. Lesson plans according to curriculum, academic calendar, and class routine are maintained by all the departments.


- The involvement of the teachers in research work is good and college received several research grants.
- The number of ICT classroom is increased. The college now has total nine classrooms equipped with ICT facilities.
- NSS Unit has organized various health check-ups and awareness programmes. The unit also arranged programmes related to the Green and Clean Campus Initiative.
- The college also organized some programmes related to Gender Sensitization Issues.
- The college collected feedbacks from the stakeholders.
- Various commemorative days were celebrated at the college.
- The college should take initiative to arrange some certificate course like spoken English, Computer training, etc for students.

10. General Conclusion:

Measures	Excellent	Very Good	Good	To be Improved
Student Performance	√			
Lesson plan, Academic Calendar	√			
Counselling, Guidance		√		
Innovative teaching and evaluation process		√		
Teacher Performance		√		
Workshop, Seminar, Conference	√			
Research and publication	√			
Infrastructure for learning resources		√		
Library		√		
Social Work	√			
Feedback system		√		

11. Name & Signature of Members of Academic Audit Committee:


(Dr. Debnarayan Roy)
 Principal
 Jhargram Raj College



(Dr. Rupa Dasgupta)
 Principal
 Debra Thana Sahid Kshudiram Smriti Mahavidyalaya

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